

HARMONY UNION SCHOOL DISTRICT

JOB DESCRIPTION

Job Classification: Elementary Art Teacher TK– 6th Grades
Work Location: Harmony Elementary School/Salmon Creek Charter
Job Range: Certificated Salary Schedule Depending on Experience

Position Summary:

The Elementary Art Teacher provides instruction in Art fundamentals for students in grades TK through 6th grade and assists in other school programs and activities as assigned.

Major Duties and Responsibilities:

- ◆ Develop curriculum that integrates with scope and sequence of Harmony Union's Place Based Learning program and State Art Standards
- ◆ Teach Art in a classroom utilizing the course of study adopted by the Governing Board, and other appropriate learning materials and activities.
- ◆ Supports student development in social emotional learning through art.
- ◆ Creates an environment that fosters creativity and positive self-image.
- ◆ Provides planned appropriate learning experiences that motivate students and appropriately utilize the available time for advancement in the academic discipline.
- ◆ Communicates an understanding and appreciation of a democratic way of life.
- ◆ Develops lesson plans and instructional materials and provides appropriate instruction to adapt the curriculum to the needs of the students.
- ◆ Establishes and maintains standards of student behavior needed to achieve a functional and positive learning atmosphere in the classroom which is conducive to learning.
- ◆ Evaluates students academic and social growth, keeps appropriate records, and prepares progress reports that communicate student achievement to parents/guardians.
- ◆ Identifies student needs, and cooperates with other professional staff members in assessing and helping students solve health, motivational, and learning challenges
- ◆ Maintains professional competence through participation in staff development activities provided by the district and/or self-selected professional growth activities.
- ◆ Translates lesson plans into learning experiences to best utilize the available time for instructions.
- ◆ Creates and maintains an effective learning environment.
- ◆ Performs basic attendance accounting and business services as required.
- ◆ Communicates with parents through a variety of means. Participates in conferences when needed to discuss the individual student progress or the Art program.
- ◆ Participates cooperatively with the principal or his/her designee to mutually develop the system by which the teacher will be evaluated in conformance with the district guidelines for evaluation and assessment.

Other Duties and Responsibilities:

- ◆ Selects and requisitions appropriate content, instructional materials, including art supplies and multi-media materials, and maintains required inventory records.
- ◆ Supervises students in out-of-classroom activities during special events or activities. This includes but is not limited to assemblies and festivals.
- ◆ Participates in curriculum and staff development programs within the school of assignment and/or on a district level, and participates in programs and activities that are provided by the district on buy-back days.
- ◆ Shares in the sponsorship of student activities and participates in faculty committees.

- ◆ May plan and help coordinate the work of instructional assistants, other paraprofessionals, parent volunteers, and school age tutors.
- ◆ Administers assessments in accordance with district regulations.

Supervision and Evaluation:

The Elementary Art Teacher is under the immediate supervision of the site principal or the superintendent, if so designated.

Minimum Qualifications:

1. **Education:** A Bachelor's degree, including all courses needed to meet and maintain credential requirements.
2. **Credential:** An appropriate, valid, California State Teaching Credential to teach Art at the assigned grade levels.
3. **Experience:** A minimum of the completion of all student teaching required for the appropriate teaching credential.
4. **Personal Characteristics:** Appearance, grooming and personality that establish a positive example for students. Better than average recommendations from student teaching supervisor or other professionals who have observed the personal characteristics, scholastic achievement, and classroom performance of the teacher.