



Update on Remote Classroom Program During Campus Closure

March 22, 2020

Dear Harmony Families,

Though our physical campus has been closed, our staff have been hard at working building remote classrooms, testing software and creating new activities and curriculum. Given the many hurdles in getting our remote classrooms off the ground, most teachers will be using Monday for additional planning and testing of portals. Remote Classrooms will officially commence on **TUESDAY March 24th**. We apologize for the delay in the start of classrooms generally though some teachers may be reaching out to your class to help them pilot the programs and portals on Monday. Please check your email for more information.

By Tuesday, March 24th, teachers will provide each student with a weekly schedule that will outline lessons and activities, some of which will require specific times to login, while other tasks can occur on a flexible schedule. In particular, upper grade classes will be using Zoom videoconferencing for remote lessons, which requires students to sync their schedules and login or call the audio conference at the correct time. Lower grades will largely use YouTube videos provided by teachers that can be viewed at any time. In both cases however, keeping a set routine for students will help them regulate and provide better structure for them during our campus closure.

In both upper and lower grades, all class assignments and activities will be organized in a web interface. Lower grades will be using **Seesaw**, while upper grades will use **Google Classroom**. Your teacher will provide login information for these portals that will include parent access to monitor student progress and stay informed on the activities and lessons that are assigned.

We expect there will be road bumps and obstacles along the way. This is a model of instruction that is new for many of us, and we have much to learn, both as teachers and as parents, in how to manage a remote classroom program. Please know that if your child struggles with accessing content or lessons, your child's credit/grade will not be marked down, and we will work until we find a solution to ensure your child has access to the class content and activities. We are **at the ready** to provide you with assistance. Your feedback is crucial throughout. Please help us fix technical issues by reporting your experiences. Call the office at 707-874-1205 for ANY questions or if technical issues that arise.

Also note that we have additional Chromebooks for families in need, and replacements if a loaned device develops problems. We also have additional resources for families in need of internet access, please contact the school for information.

Warm regards,

A handwritten signature in black ink that reads "Matthew Morgan". The signature is fluid and cursive, with a long horizontal stroke at the end.

Matthew Morgan